

Please fill in authorisation in BLOCK CAPITALS to close your account

Account Details

Account Number

Full Name of Account Holder(s)

Contact Telephone Number

Please note that we will contact you to verify details below.

Transfer of Funds

I/We hereby request the Bank to close the above account and transfer the balance as follows:

Please ensure only one method of payment is selected (SWIFT or Cheque)

Swift payments are the most efficient and secure method to receive your funds. (Funds will only be transferred to accounts in the same name as the closing account.)

(1) SWIFT PAYMENT

BIC

IBAN

Account holder's name:

Bank address:

(2) Cheque

Cheque will be sent to the address we hold on file.

For and on behalf of

Signature(s) of Authorised Signatories

The Bank will only act on instructions signed in accordance with the Account Mandate.

Date / /

PERSONAL CUSTOMERS

Joint Account Warning

The Bank is permitted to act on the instructions of either one of you without the need for the consent of the other for all purposes connected with the account. Either one of you may withdraw all of the funds in the account without requiring the consent or signature of the other, except where the Account Mandate requires otherwise.

For Official Use Only

NOTE: This request for closure is only to be processed if there are no liens, charges or blocks on the account

Deal Number

Personnel Number

Method of Signature Verification

Date Received

Signed

Bank of Scotland plc has appointed Certus to provide customer support and administration services to Bank of Scotland plc, to support Bank of Scotland plc in the management of its customers in Ireland and Northern Ireland. Certus has no authority to bind, commit or conclude contractual arrangements on behalf of Bank of Scotland plc but provides customer support and administration services to Bank of Scotland plc and its customers in Ireland and Northern Ireland.

Telephone calls may be recorded to confirm instructions given and for quality control and training purposes.

Bank of Scotland plc. Registered in Scotland No. SC327000. Registered office: The Mound, Edinburgh EH1 1YZ. Bank of Scotland plc is authorised and regulated by the Financial Services Authority in the United Kingdom and is regulated by the Central Bank of Ireland for conduct of business rules. Bank of Scotland plc is entered in the FSA's Register and its Register No is 169628.